



# OUTWARD BOUND CANADA

<b>Position:</b>	<b>Youth Challenge Course Director (2 positions)</b>
Immediate Supervisor:	Ontario Program Manager
Location:	Katrine, ON (north of Huntsville, ON)
Start date:	March 2018 – June 2018 (with possibility of extension)

Since 1969, Outward Bound Canada has made it our mission to cultivate resilience, leadership, connections and compassion, through inspiring and challenging journeys of self-discovery in the natural world. A not-for-profit, charitable, educational organization, Outward Bound Canada has challenged over 150,000 Canadians to step out of their comfort zone with our unique outdoor adventures. We pride ourselves on offering transformational journeys that encourage participants to push beyond their limits and discover their true potential.

## **ABOUT THE POSITION**

The Youth Challenge Course Directors oversee the safety, quality, and educational effectiveness of a program partnership with the Pine River Institute. Primary responsibilities include supervising and evaluating Instructors, managing technical student sites, scheduling staff team, liaising with PRI, and overseeing all logistical details in the field in partnership with a second Course Director.

## **DUTIES AND RESPONSIBILITIES**

- Works very closely with PRI staff to coordinate the ongoing successful execution of the OLE and to understand each resident's potential, challenges and addiction.
- Together with PRI, jointly responsible for the health and well-being of students while on program.
- Hires and oversees instructional staff, resulting in efficient and safe program delivery.
- Oversees logistics, food, equipment, transportation, route planning, staffing, emergency response and curriculum plans to maintain appropriate risk management and oversight of safety systems.
- Create curriculum to integrate Outward Bound materials in harmony with PRI philosophy and program objectives.
- Provides on-call service, oversees or executes evacuations and other field responses.
- Fulfill the role of field staff when needed.
- Organizes and facilitates ongoing program evaluation.
- Participates in the training and mentoring of staff in program delivery procedures.
- Maintains up to date knowledge of current industry trends and standards.
- Effectively utilize group and risk management skills, maturity and role modeling to create a safe and supportive environment for student-centered learning.
- Must be willing to work evening, weekends and share "on-call" responsibility including remaining within 100 km of Katrine, ON during this time.
- Other duties as assigned.

## **Risk Management**

- Achieves the objectives of the Outward Bound Canada National Safety Policy.
- Facilitates all incident reporting processes.
- Monitors, assesses and evaluates Instructors' risk management decisions.
- Provides risk management briefings and debriefings to staff.



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- Ensures students are briefed as to participation expectations and safety requirements.

## **SKILLS AND EXPERIENCE DESIRED**

- Three-five years as a field instructor with Outward Bound or similar program.
- Wilderness First Responder (80hr)
- CPR-C
- Ontario F-Class Driver's License and clean driver's abstract
- Valid and Clear Vulnerable Sector Check
- Commitment to the growth and development of others on an individual, group and societal level, compassion for people and for the health of the environment.
- Ability to model effective and appropriate leadership style(s) and role model behavior in line with the values of OBC.
- Comfort in working with youth with difficult life stories & ability to establish effective rapport with staff and students.
- Experience in managing and maintaining a positive instructor team and environment.
- Experience on extended Wilderness tripping program delivery in a leadership role.
- Ability to instruct canoe tripping, backpacking, snowshoeing, wilderness travel and camp craft skills and assess associated risks.
- Understanding and application of Outward Bound Canada methods and philosophy.
- Proficient in behaviour management, crisis intervention and problem solving.
- Canoe certifications (asset)

## **READY TO APPLY?**

Cover letters, resumes and trip logs can be submitted via our application database:  
<https://app.smartsheet.com/b/form?EQBCT=8ef15d78cef64aaa9a100ec4a6eb5eba>

Please identify the position as "Youth Challenge Course Director" when you apply.

Application deadline: February 16, 2018

Outward Bound Canada is an equal opportunity employer. We thank all applicants for their interest; however, only candidates selected for an interview will be contacted. No phone calls please.