



<b>Position:</b>	<b>Lead Instructor &amp; Instructor (Full-time seasonal)</b>
Immediate Supervisor:	Toronto Program Director
Location:	Toronto & Hamilton, ON
Start date:	April – October 2017 (full time), June – September 2017 (full time) occasional work may be available

Since 1969, Outward Bound Canada has made it our mission to cultivate resilience, leadership, connections and compassion, through inspiring and challenging journeys of self-discovery in the natural world. A not-for-profit, charitable, educational organization, Outward Bound Canada has challenged over 150,000 Canadians to step out of their comfort zone with our unique outdoor adventures. We pride ourselves on offering transformational journeys that encourage participants to push beyond their limits and discover their true potential.

## **ABOUT THE POSITION**

Outward Bound Canada operates an urban outdoor program in and around the GTA and Hamilton as a complement to our wilderness programming. This program pairs canoeing, backpacking, and urban navigation to provide continuous journeys through the natural spaces in and around our cities. We are striving to provide life-changing outdoor educational experiences that are accessible, relevant and contribute toward a better world. Our students include both school and community groups as well as individuals looking for a journey in their own backyard ranging from 1-15 days long. New in 2017 we will be sending a team of students to Northern Ontario for a connecting cultures expedition. Outward Bound Canada is looking for an enthusiastic, hardworking individual who has the credentials and capacity to work at the Toronto Urban Centre providing exceptional educative programming to students, teachers, and schools.

## **DUTIES AND RESPONSIBILITIES**

- Responsible for the health and well-being of students while on program.
- Develop program plans and curriculum for expeditions.
- Effectively utilize group and risk management skills, maturity and role modeling to create a safe and supportive environment for student-centered learning.
- Provide direct customer care for participants and their families/teachers/agencies.
- Complete various program related administrative documents and tasks.
- Coordinate the transfer of course information to Program Manager and Course Director.
- Organize and facilitate program evaluation process.
- Participate in the training and mentoring of staff in program delivery procedures.
- This position will take place in Toronto, ON and surrounding GTA or the Hamilton area.
- Achieve the objectives of the Outward Bound Canada National Safety Policy.
- Complete risk management briefings and debriefings with Program Manager and Course Director.
- Facilitate all incident reporting processes.
- Monitor, assess and evaluate students.

## **SKILLS AND EXPERIENCE DESIRED**

- Ability to model and teach outdoor travel and living skills in Urban environments.
- Well practiced in communicating effectively with a high level of professionalism.



- Technical and interpersonal excellence, effective in facilitating clients through the broad range of emotions experienced on our courses.
- Experience working with youth in an outdoor setting.
- Experience on extended wilderness trips.
- Ability to facilitate and lead both youth and adults of various abilities.
- Experience in adventure and experiential educational module delivery.
- Understanding and application of Outward Bound methods and philosophy.
- Skilled in behaviour management, crisis intervention and problem solving.
- Ability to facilitate and program ground initiatives, low ropes, rock climbing and high ropes elements.
- Experience in adventure and experiential educational module delivery.
- Ability to develop and deliver creative cross curricular programming.
- Focus on providing high levels of customer service.
- Ability to be a significant contributor to several small teams.
- Strong organizational skills, ability to prioritize and multi-task under deadlines.
- Strong written communication and computer skills, including Word, Excel, and databased programs.

## **CERTIFICATIONS**

- Post-secondary education in one of the following fields: education, recreation, therapy (asset)
- Wilderness First Responder (WFR) OR Wilderness Advanced First Aid (WAFA)
- CPR-C
- Bronze Cross / NLS
- Paddling Certification (asset)
- Certified Teacher (eg: OCT an asset)
- F-Class (or equivalent) Drivers License (asset)
- Level I or Level II Ropes Course Instructor certification (asset)

## **READY TO APPLY?**

1. Finalize your cover letter, resume and trip log, ideally in one pdf file. MS Word is also ok.
2. Fill out this webform, please identify the position as “Toronto Instructor” in position field when you apply: <https://app.smartsheet.com/b/form?EQBCT=8ef15d78cef64aaa9a100ec4a6eb5eba>
3. Attach your cover letter, resume and trip log to the webform. Note: you cannot complete the webform without this step.

Application deadline: Open until filled

Outward Bound Canada is an equal opportunity employer. We thank all applicants for their interest; however, only candidates selected for an interview will be contacted. No phone calls please.