



Position: **Emergency Response Coordinator (Full Time 80%)**

Immediate Supervisor: Youth Challenge Manager

Location: Katrine, ON

Start date: ASAP

Since 1969, Outward Bound Canada has made it our mission to cultivate resilience, leadership, connections and compassion, through inspiring and challenging journeys of self-discovery in the natural world. A not-for-profit, charitable, educational organization, Outward Bound Canada has challenged over 150,000 Canadians to step out of their comfort zone with our unique outdoor adventures. We pride ourselves on offering transformational journeys that encourage participants to push beyond their limits and discover their true potential.

ABOUT THE POSITION

Outward Bound Canada works in conjunction with an educational and therapeutic organization, providing care to youth and their families struggling with addictive behaviour.

As Emergency Response Coordinator, your role will be to manage emergency response and logistics for our Youth Challenge expeditions. Your work schedule will be Saturday, Sunday, Monday and Wednesday. You will be emergency on-call from Saturday to Monday for the Youth Challenge program and any other public program that may be in the field. You will also be supporting the Youth Challenge Manager in preparing the gear and supplies for the field, as well as maintaining and sorting gear coming out of the field.

DUTIES AND RESPONSIBILITIES

- Work closely with Youth Challenge Manager to coordinate the ongoing successful execution of the Youth Challenge program.
- Provide on-call service, manage or execute evacuations and other field responses.
- Support OB instructors through challenging in-field situations.
- Prepare gear and supplies for weekly staff transition days.
- Maintain and organize gear returning from the field.
- Maintain organization and inventory of available equipment, as well as aid in equipment purchasing.
- Fill in as auxiliary field staff when necessary.

SKILLS AND EXPERIENCE DESIRED

- Proficient in behaviour management, crisis intervention, and problem solving.
- Experience leading extended wilderness trips and program delivery.
- Ability to be a significant contributor to several small teams.
- Experience in maintaining a positive staff team and environment.
- Well practiced in communicating effectively with a high level of professionalism.
- Technical and interpersonal excellence.
- Ability to establish effective rapport with staff and students.



- Comfort in working with youth with difficult life stories.

CERTIFICATIONS

- F-Class (or equivalent) Driver's License
- Wilderness First Responder
- Bronze Cross or NLS
- CPR-C
- Prevention and Management of Aggressive Behaviour (PMAB) (provided through training)
- Post Secondary education in outdoor education, adventure therapy, or relevant field of study (asset)
- Position requires police background check including Vulnerable Sector Check

COMPENSATION AND BENEFITS

- Per diem rate range \$150 - \$175
- Benefits package

READY TO APPLY?

1. Finalize your cover letter, resume and trip log, ideally in one pdf file. MS Word is also ok.
2. Fill out this webform:
<https://app.smartsheet.com/b/form?EQBCT=8ef15d78cef64aaa9a100ec4a6eb5eba>
3. Please quote "Emergency Response Coordinator" in current position field.
4. Attach your cover letter, resume and trip log to the webform. Note: you cannot complete the webform without this step.

For questions on this position,

1. Email Shayne Goldberg, Youth Challenge manager, at shayne_goldberg@outwardbound.ca
2. Please quote "Emergency Response Coordinator" in e-mail subject line
3. Phone calls may be directed to 416-554-4585

Application deadline: Applications are accepted on an ongoing basis until position is filled.

Outward Bound Canada is an equal opportunity employer. We thank all applicants for their interest; however, only candidates selected for an interview will be contacted. No phone calls please.